

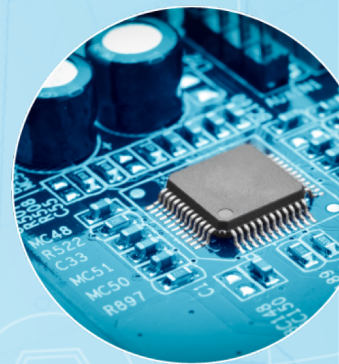


SMCS Conferences and Meetings

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IEEE
SMC
Systems, Man, and Cybernetics Society



Steps for conference organizers to apply SMCS Technical Co-Sponsorship

► Steps for applying technical co-sponsorship

Step 1: Submit all required materials through IEEE MCE portal. No manual application is allowed.

<https://www.ieee.org/conference-organizers>

Step 2: Preview by IEEE MCE staff.

Step 3: VP for Conferences and Meetings will receive an email notification from MCE to approve the MOU.

Step 4: After closing the conference, conference organizers need to upload presented papers to IEEE Xplore.



Steps for conference organizers to apply SMCS Financial Sponsorship

► Steps for applying financial sponsorship

Step 1: Conference organizers send a copy of budget plan to VP for Conferences and Meetings.

Step 2: After approval, VP sends it to BoG for discussion.

Step 3: After the discussion, VP sends a motion for approval by BoG.

Step 4: After approval by BoG, conference organizers submit all required materials through IEEE MCE portal. No manual application is allowed.

<https://www.ieee.org/conference-organizers>

Step 5: Preview by IEEE MCE staff.

Step 6: VP for Conferences and Meetings will receive an email notification from MCE to approve the MOU.

Step 7: After closing the conference, conference organizers need to upload presented papers to IEEE Xplore.



Technical Co-sponsor Fees Structure

- ▶ IEEE introduced **Technical Co-Sponsor Fees (TCS Fees)** in 2018 for all technically co-sponsored conferences in which there is no IEEE financial interest (0%). The following TCS Fee structure is currently in effect for all technically co-sponsored IEEE conferences.
- ▶ **TCS Fee Structure**
 1. US\$1,450 per event
 2. US\$22 for each paper submitted to IEEE Xplore®
- ▶ Technical Co-Sponsors have the option to pass this fee on to their conferences. If this occurs, the conference is responsible for paying a portion of the fee. Conferences should be mindful of this cost when budgeting for their events.



Policy of Billing for Technical Co-sponsor Fees

- ▶ Billing for technical co-sponsor fees will occur after the conference takes place.
- ▶ IEEE Systems, Man, and Cybernetics Society- (OU pays all fees for conferences ≤ 100 papers submitted to IEEE Xplore®. Conferences pays all the fees for conferences with 101 papers or more submitted to IEEE Xplore®.)



Long-term Plan

- ▶ 20% surplus from the organized conferences to SMCS.

- ▶ Industry and Students Involvement:

1. An email will be sent to conference organizers to remind them recruiting representatives from industry to the organizing committee, chairs, industrial sessions/tracks, student volunteers, etc.



Flagship Conferences for SMC2024~2027

- ▶ SMC 2024 in Kuching City, Malaysia
- ▶ SMC 2025 in Vienna, Austria
- ▶ SMC 2026 in Seattle, WA, USA
- ▶ SMC 2027 in Ho Chi Minh City, Vietnam



Call for SMC2028 Proposals

- ▶ Conference venue should be in Europe/Africa.



Any questions regarding organizing conferences and meetings please send emails to:

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Thank you



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