

**The Department of Electrical Engineering in the College of Engineering at PMU invites applications for the position of Chair** starting Fall semester 2018 at the rank of associate or full professor. The Chair of Electrical Engineering serves as the academic and administrative leader of the department.

### **Qualifications:**

An earned Doctorate in electrical engineering from an accredited North America university; recent ABET experience as a senior faculty member, department/college administrator or program evaluator; the ability to speak and write fluently in English; a record of teaching excellence and scholarly achievement at an accredited institution; advanced interpersonal verbal and written communication skills; and demonstrated ability to lead and successfully manage professionals in an academic organization.

In order to apply for a position of **Associate/Full Professor**, the candidates must provide a **letter of promotion** from an academic institution with a documented due process to the rank of Associate/Full professor.

### **Major Duties and Responsibilities:**

Teaches courses in electrical engineering; engages in scholarly activities; takes responsibility for the academic, research, facilities, and financial affairs of the department; provides effective leadership and direction for the department through a process that shares governance including strategic planning, management of human, financial and physical resources, and supervision of the department's compliance with national (Saudi NCAAA) and international (ABET) accreditation standards; directs the development of faculty; performs administrative duties such as academic planning, budgeting, advising, class scheduling, and faculty evaluation; assists the Dean of the College of Engineering in ensuring the continuous growth, development, and improvement of the College; and serves on college and university committees.

These positions are exciting opportunity for faculty to experience the state-of-the-art facilities and learning-centered environment. Also, PMU offers an opportunity to experience the life and culture of the Middle East. We are looking for creative, experienced and qualified applicants who will identify with the mission of the University.

### **Benefits and Conditions**

PMU offers an income tax-free compensation package, commensurate with rank and experience, including 12-month salary, PMU accommodation, annual vacation, and annual round-trip airfare to the home country, medical insurance and end of contract benefits.

### **How to Apply:**

Applications must include a letter of interest, curriculum vita (include a recent photo; state citizenship; and links to Google Scholar and LinkedIn profile), unofficial copy of Ph.D. Diploma, statement of research and teaching interests and a portfolio (no more than 20 pages

long) that includes representative professional work depicting evidence of research, teaching activities, as well as the names, addresses, phone numbers and email addresses of at least three professional references. Applicants are requested to provide a link to their materials via Dropbox or Google drive to ensure that their materials are fully received by the search committee. Review of applications will begin immediately and continue until positions are filled.

Only short listed candidates will be contacted.

Please send application materials, via email, clearly stating the position applied for in the subject line, to:

**Human Resources:**

Ms. Shazia Sammer

([ssyed@pmu.edu.sa](mailto:ssyed@pmu.edu.sa))

CC: Ms. Tedda Jane Castro

([tcastro@pmu.edu.sa](mailto:tcastro@pmu.edu.sa))

Ms. Rania Sinno

([rsinno@pmu.edu.sa](mailto:rsinno@pmu.edu.sa))

**NOTE: Please write the email subject line in the following format:**

**Ref: Engineer/Job Title/Dept./College of Engineering**